



REGULAR BOARD MEETING MINUTES

TUESDAY, DECEMBER 18, 2018

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

Administration

Keven Elder	Interim Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent of Schools
Chris Dempster	General Manager of Operations
Shauna Huggins	Vice-Principal, Errington Elementary School Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
District Parent Advisory Council (DPAC)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

3. ADOPTION OF THE AGENDA

18-131R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

18-133R

Moved: Trustee Austin *Seconded:* Trustee Godfrey
THAT the Board of Education of School District No. 69 (Qualicum) appoint a Trustee Representative to the Early Learning & Childcare Council Oceanside.
 CARRIED

18-134R

Moved: Trustee Austin *Seconded:* Trustee Young
THAT the Board of Education of School District No. 69 (Qualicum) request staff explore options that might allow for a Board supported community application to the Childcare BC New Spaces Fund.
 CARRIED UNANIMOUSLY

7. TRUSTEE HIGHLIGHTS**Trustee Flynn**

- Attended the Nanoose Bay Elementary School Christmas Concert where students sang in the Hul'q'umi'num language.

Trustee Young

- Attended the Springwood Elementary School Christmas Tree fundraiser and purchased a tree which she decorated with decorations purchased from Oceanside Elementary School during the students' Entrepreneurship market.

Trustee Kurland

- Attended the staff breakfast at Bowser Elementary School on Monday, December 17th as well as the PASS luncheon held on that same day.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Debbie Comer, MATA President, reported on the following:

- MATA is eager to hear the details of the funding model review scheduled to be released at noon on December 19th.
- MATA still has reservations regarding the upcoming adoption of Board Policy 8003: Impairment in the Workplace and ensuring that members' rights are not being infringed upon.
- Technology issues are a concern to teachers and MATA hopes that the technological infrastructure will soon be in place to support the Board Value as embedded in the current and draft Strategic Plan.
- Two School Union Representative Training session have now been offered which were well received by members and a great way to introduce and welcome new teachers to the District.
- Attended and judged the door decorating contest at Springwood Elementary School.

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No Report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Andrea Button, DPAC President, reported that up to 30 parents will be attending a Food Safe Course being offered in January.

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD

None

12. ACTION ITEMS**a. Draft 2019-2023 District Strategic Plan**

Interim Superintendent Elder reviewed the Final Draft of the 2019-2023 Strategic Plan which builds on the successes of the 2013-2018 Strategic Plan rather than on a new set of priorities.

The draft, once accepted and received by the Board, will be distributed to the District's education community and posted on the District's website with an invitation to provide feedback prior to final approval by the Board at its January Board meeting.

18-135R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) receive the DRAFT 2019-2023 District Strategic Plan as presented.

CARRIED UNANIMOUSLY

b. Ballenas Secondary School Dual Field Trips

Assistant Superintendent Wilson reported that two space experiments initiated from students in the District are in the running to be accepted to be launched from the Kennedy Spaceflight Centre in Florida in June. The first is a Grade 5/6 student investigation of whether bread dough will rise in space and the second is a Grade 11/12 student investigation of the growth patterns of alfalfa sprouts in space. She acknowledged that this is a result of work being done by students under the leadership of teacher, Carl Savage.

18-136R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) give approval in principle for two Ballenas Secondary School student field experience trips – one to the Kennedy Space Flight Centre in Florida and the other to the Smithsonian Institution in Washington, DC, in June/July of 2019.

CARRIED UNANIMOUSLY

13. INFORMATION ITEMS**a. Educational Programs Update**

Assistant Superintendent Wilson reported on the following district initiatives and events:

- Over 80 teachers and principals/vice principals attended the Continuing an Assessment Conversation with Anne Davies and Sandra Herbst on December 5th.
- Two sessions of the Changing Results for Young Children Provincial Network have been held this school year. A follow up session was held in the district to share resources.
- The Foundation Skills Assessment testing has been completed and the data entered for Grade 4 and 7 students. The next step will be to review the data to determine where the District needs to focus its energy and supports.

- Schools will be working on the Point of Progress supported by the SSDAS system, also known as Communicating Student Learning, which is scheduled for January. She acknowledged the work of the members of the Assessment Reevaluation and Reporting Committee.
- While there are many celebratory events taking place across the system, it is also recognized that this can also be a challenging time of year for many of the District's learners.
- Shared a story about a program being created for a student who was not often in the building and could not regulate. That student is now involved in applied design schools and technology where the student is happily engaged and is painting as well as learning to use a drill. This speaks to why the District looks at personalized learning and supporting the needs of each student.
- The District has received its graduation date data and staff will be reviewing that data in the new year and sharing it with the Board.
- Pete the Cat event is scheduled in the community for April 11, 2019.
- The semester change takes place at the end of January at which time a secondary enrolment audit will occur.
- Calendar conversations and consultation will begin in January
- The MATA Professional Development Committee is working in partnership with the Vancouver Island University in planning the February professional development day.
- Kindergarten teachers are preparing for the EDI data collection.

The Board discussed a suggestion by Trustee Austin to have the Board Chair write a letter to the Ministry requesting that the school/district names be masked when releasing the data to the public. The Ministry had given the impression that it would change how they dealt with the FSA data and how it would be used for public purposes; however, there was no change this year. Trustee Kurland suggested that there might be more weight to the request if it were submitted as a substantive motion to the Annual General Meeting of BC School Trustees Association in April.

18-137R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the Board Chair, on behalf of the Board of Education of School District 69 (Qualicum), write a letter to the Minister of Education requesting that the Ministry review how they share the data from the Foundation Skills Assessment (FSA) with the view to keeping the identity of school districts masked.

CARRIED

b. Education Planning Update

Interim Superintendent Elder thanked the whole school district community for making him welcome and putting their trust in him to support the District through the transition to the return of the Superintendent.

He then provided updates on the following:

- A secondary enrolment audit has been scheduled to take place during the first week of Semester 2 (January 28 to February 1, 2019) to confirm registration and course enrolment as it relates to funded courses.

- Graduation Program Implementation Guide was released on December 14th. The Grade 10 new curriculum and program/courses have already been implemented with the Grade 11/12's to be fully implemented in 2019/20. One key element was clarification of the confirmation of the Grade 10 literacy/numeracy assessments remain and that the Grade 12 literacy assessment will replace the Grade 12 English exam.
- The 2018/19 Student Learning Survey will be available from February 1 to April 30 for all Grades 4, 7, 10 and 12 students as well as a revised parent survey, a revised Principal/Vice Principal survey, and a staff survey. Results from the 2017/18 survey are expected to be available within the next few weeks. These surveys provide a broader set of insights into learning and the conditions for learning than the previous satisfaction survey. Results will be reviewed with schools as they come available.

14. CORRESPONDENCE ATTACHED

None

15. BYLAW/POLICY/ADMINISTRATIVE PROCEDURE

a. Board Policy 8005: Student Health – Common Medical Conditions

18-138R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 8005: *Student Health – Common Medical Conditions* and its attendant Administrative Procedure at its Regular Board Meeting of December 18, 2018.

CARRIED UNANIMOUSLY

b. Board Policy 8003: Impairment in the Workplace

18-139R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 8003: *Impairment in the Workplace* and its attendant Administrative Procedure at its Regular Board Meeting of December 18, 2018 and that this policy and administrative procedure be reviewed in no more than one year's time.

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS

a. Review of School District 69's Community Presence

Trustee Austin stated that the topic of the district's community presence has been mentioned a few times and, as the Board is currently updating its strategic goals and priorities, it might be a good time to review how the District presents itself to the community and further afield, whether by a new logo, or a new name, which she does not believe reflects well the geographical diversity of the area. The Board may also, within its vision statement, want to consider local indigenous language, etc.

Trustee Kurland noted that the name 'Qualicum' does not belong to the District but rather the track of land between Nanaimo and Courtenay. Qualicum means the place where the dog salmon run and is a P'ench'lack name reflective of the original peoples of the area. He believed that the focus of the Board would be better directed to educate people so that they knew how the District was named rather than assume it related to the Town of Qualicum Beach. He suggested that, instead, the Board establish a Committee of the Whole to discuss and identify changes the Board would like to see rather than engage staff time on the issue.

Trustees continued to discuss the merits of the proposal, whether it was necessary and, if so, whether it would be staff or Board driven.

18-140R

Moved: Trustee Austin *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) request staff investigate processes for reviewing the District's presence in the community (e.g. web-site, name, logo) including how best to engage the SD69 community in the refresh process.

DEFEATED

b. Funding for Tulnuxw Ielum – Bowser Cultural Learning Space

Trustee Kurland requested \$30,000 from the Board to complete the Tulnuxw Ielum – Bowser Cultural Learning Space which has been funded up to this point by community donations and volunteer labour. The site is an outdoor learning space for use by the whole district and it is currently incomplete after 3 years.

Trustees discussed whether the expectation was that the money would be identified in this or next year's budget and/or through other means such as provincial and federal grants. Trustee Kurland added that the lead teacher on the project has already been applying for and receiving grants for up to \$1500 and, rather than continuing to do so and delaying completion of the project further, it would be preferable to find the money within the district's current budget.

Secretary Treasurer Amos noted that, should the Board wish to identify \$30,000 in this year's budget then it would be reflected in the amended budget and presented for the Board's approval in January.

Trustees continued to debate whether funding should be identified from other sources prior to reallocating the full \$30,000 from other District resources.

18-141R

Moved: Trustee Kurland *Seconded:* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) request staff identify funding of up to \$30,000 to assist with the cost of completing the Bowser Elementary School Tulnuxw Ielum - Cultural Learning Space.

CARRIED UNANIMOUSLY

c. Long and Short Range Priorities for School Property

Trustee Young advised that the Board had begun to consider guidelines that could assist Trustees when making decisions about the directions they wish to go, or funding they are seeking, in terms of the Board's facilities. There is a need to think more long-range about the District's facilities and consider what the Board might be doing with them in a few years.

18-142R

